

Bare trust name

## Order form: Bare trust

### Order Placed By

Your name

Telephone

Facsimile

Firm name

Email address

Firm address

### Documents to Submit with this Form

When submitting this form, please also provide copies of the following documents:

- Super Fund trust deed
- Contract of sale
- Any variations or amendments to the super fund trust deed
- Any changes of trustee documentation

All original documents will be returned to you with the new documentation.

### Payment

- Cheque with order form      Please make cheque payable to: Castle Legal Pty Ltd.
- Credit card      Please complete [Credit Card Authorisation](#) and return with this form.
- Credit terms of 30 days      This option is for approved clients only.

### Super Fund Details

Name of fund

ABN (if any)

Date established

 /  / 

### Super Fund individual trustee(s)

	Name	Address
Trustee 1	<input type="text"/>	<input type="text"/>
Trustee 2	<input type="text"/>	<input type="text"/>
Trustee 3	<input type="text"/>	<input type="text"/>
Trustee 4	<input type="text"/>	<input type="text"/>

### Super fund corporate trustee:

Name of trustee	<input type="text"/>	Trustee's ACN	<input type="text"/>
Registered office	<input type="text"/>		
Chairman (Director 1)	Name	Address	
	<input type="text"/>	<input type="text"/>	
Director 2	Name	Address	
	<input type="text"/>	<input type="text"/>	
Director 3	Name	Address	
	<input type="text"/>	<input type="text"/>	
Director 4	Name	Address	
	<input type="text"/>	<input type="text"/>	

Bare Trust Details					
Name of bare trust	<input style="width: 100%;" type="text"/>				
<b>Bare trust individual trustee (s)– The trustee for the bare trust must be different to the trustee of your SMSF.</b>					
Trustee 1	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Trustee 2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Trustee 3	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Trustee 4	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
<b>Bare trust corporate trustee:</b>					
Name of trustee	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; padding: 2px;">Trustee’s ACN</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>		Trustee’s ACN		
	Trustee’s ACN				
Registered office	<input style="width: 100%;" type="text"/>				
Chairman (Director 1)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Director 2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Director 3	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
Director 4	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Name</td> <td style="padding: 2px;">Address</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Name	Address		
Name	Address				
<b>Details of asset to be acquired</b>					
<b>Property :-</b>					
Address	<input style="width: 100%;" type="text"/>				
Title particulars	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 2px;">Volume</td> <td style="padding: 2px;">Folio</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Volume	Folio		
Volume	Folio				
Plan of subdivision	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 2px;">Lot</td> <td style="padding: 2px;">Plan of subdivision</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Lot	Plan of subdivision		
Lot	Plan of subdivision				
<b>Shares:-</b>					
Name of company	<input style="width: 100%;" type="text"/>				
Class of shares	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; padding: 2px;">Number of shares</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>		Number of shares		
	Number of shares				
Cost of asset	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 2px;">\$</td> <td style="padding: 2px;">Date of contract of sale</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	\$	Date of contract of sale		
\$	Date of contract of sale				
Deposit paid by:-	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"> <input type="checkbox"/> Super fund    <input type="checkbox"/> Other                 </td> <td style="padding: 2px;">If other, please provide details</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	<input type="checkbox"/> Super fund <input type="checkbox"/> Other	If other, please provide details		
<input type="checkbox"/> Super fund <input type="checkbox"/> Other	If other, please provide details				
<b>Lender Details</b>					
<b>Unrelated party lender</b>					
Name of bank	<input style="width: 100%;" type="text"/>				

**Related party lender**

Name of lender	
Address of lender	

**If a corporate trustee, name(s) of trustee's directors**

Chairman (Director 1)	
Director 2	
Director 3	
Director 4	
Registered office	
Name of trust	

**Loan details**

Amount of loan	\$		
Draw down date		Repayment date	
Interest rate	% per annum	Default interest rate	% per annum
Instalment will be comprised of	<input type="checkbox"/> Interest only <input type="checkbox"/> Principal and interest		
Instalments will be paid	<input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually		
First instalment due date			

**Stamping the Bare Trust**

Once the deed to establish the bare trust has been executed, it will need to be stamped. Apart from complying with State Duty Acts, your client will be relying on the stamped bare trust deed when transferring the asset from the trustee of the bare trust to the trustee of their superannuation fund. This transfer will be exempt from ad valorem duty if a stamped bare trust deed can be produced at that time.

The State and Territory bodies responsible for the collection of duty require documentary evidence that the superannuation fund provided all the funds for the acquisition of the asset, including the deposit. The items required by each such body varies, but all require a copy of the full bank statement of the superannuation fund showing the payment of funds to acquire the asset or to pay the deposit. Please note that the following are NOT acceptable evidentiary items:

- receipt from real estate agent
- downloaded transaction summary for superannuation fund bank account
- downloaded payment acknowledgement for superannuation fund bank account

If the funds have been sourced directly from an entity other than the superannuation fund, please speak with us (03 9899 9300) to determine your client's options.

**When submitting this order form (or when you return the executed deeds for stamping), please forward a copy of the full bank statement of the superannuation fund showing:**

- the payment of funds to acquire the asset, or
- the payment of funds for the deposit.

**Additional Information – Use this space to give us any other information that may help us to complete your order.**